

INTRODUCTION

Container Corporation of India Ltd (CONCOR), A Govt. of India Enterprise, has taken concrete actions to provide information to the citizens of the country in accordance with the Right to Information Act, 2005 (Act). This section of CONCOR's official website along with other relevant sections contain information as required to be published under Section 4 (1)(b) of the Act.

INFORMATION UNDER SECTION 4, 1, (b) UNDER RIGHT TO INFORMATION ACT 2005 IS GIVEN BELOW

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Particulars of Organization

Container Corporation of India Ltd. (CONCOR), is a Central Public Sector Undertaking in which the President of India, presently holds 54.80% of the total paid up share capital of Rs.243.72 crore. The share holding pattern of CONCOR as on 31-03-2018 is as under:

[Shareholding Pattern as on 31.03.2018](#)

[Organisational pattern of CONCOR](#)

Powers and Duties of Officers of CONCOR

S.No.	Name	Designation & Address	Duties
1	Sh. V Kalyana Rama	Chairman & Managing Director (CMD)	Chairman of the Board & Chief Executive Officer of CONCOR & Overall Head of entire business of CONCOR.
2	Vacant	Director (Finance)	Incharge of all Financial/ Accounting matters.
3	Sh. Rahul Mithal	Director (Projects & Services)	Incharge of Projects, Planning & Development.
4	Sh. P. K. Agrawal	Director (Domestic)	Incharge of All Domestic & HR matters.
5	Sh. Sanjay Swarup	Director (Intl. Marketing & Ops.)	Incharge of International Business operations of CONCOR.
6	Vacant	Chief Vigilance Officer, Corporate Office, New Delhi	Incharge of all Vigilance related matters.
7	Sh. Anurag Mathur	Executive Director (MIS & CSR) / Corporate Office / New Delhi	Incharge of all matters related to MIS & CSR.
8	Sh. A Vaasudeva Rao	Executive Director (Dom. & Commercial)/ Corporate Office/ New Delhi	Overall Incharge of All matters relating to Domestic & Commercial Department in CO.
9	Sh. Sanjay Bajpai	Executive Director (Strategic Planning) Corporate Office / New Delhi	Incharge of matters relating to Strategic Planning in CO.
10	Sh. Harish Chandra	Executive Director (Finance & CS)/ Corporate Office	Company Secretary.
11	Sh. Azhar Shams	Group General Manager (IM & HR)/ Corporate Office /New Delhi	Incharge of marketing & business in international segment and HR Division
12	Sh. Shankar Mazumdar	Group General Manager (Corporate Coordination) /Corporate Office/ New Delhi	Incharge of all matters relating to Corporate Coordination.
13	Sh. Santosh Sinha	Group General Manager (Technical)/ Corporate Office / New Delhi	Incharge Of Technical Department
14	Sh. G B Dash	Group General Manager (Finance & Legal)/ Corporate Office / New Delhi	Incharge of Finance and Legal matters

15	Sh. Anuj Kumar	Group General Manager (Finance & Accounts)/ Corporate Office / New Delhi	Incharge of Finance and Accounts matters
16	Sh. Deepak Kapoor	Executive Director (ir Cargo) / Corporate Office / New Delhi	Incharge of Air Cargo division
17	Smt. Mallika Arya	Group General Manager (Customs & Training)/ Corporate Office/ New Delhi	Incharge of all matters relating to Customs & Training
18	Smt. Sangeeta Ramrakhyani	Group General Manager / (HR) / Corporate Office/ New Delhi	Incharge of HR matters.
19	Sh. Sharad Verma	Group General Manager (Operations & New Initiatives) / Corporate Office/ New Delhi	Incharge of All matters relating to Operations & New Initiatives
20	Sh. Surinder Kumar	Executive Director (Planning) / Corporate Office/ New Delhi	Incharge of Engg. Projects
21	Sh. Santosh Kumar Jha	Chief General Manager/ Northern Region/ Tughlakabad	Overall Incharge of all matters relating to Northern Region.
22	Sh.Kamal Jain	Chief General Manager/ North Central Region/ Noida	Overall Incharge of all matters relating to North Central Region
23	Sh. G Ravi Kumar	Chief General Manager/ South Central Region/ Hyderabad	Overall Incharge of all matters relating to South Central Region
24	Sh. Anup Kumar Satpathy	Chief General Manager/ Central Region/ Nagpur	Overall Incharge of all matters relating to Central Region.
25	Sh. Rathendra Raman	Chief General Manager/ Eastern Region/ Kolkata	Overall Incharge of all matters relating to Eastern Region.
26	Sh. Pranai Prabhakar	Chief General Manager/ North Western Region/ Ahmedabad	Overall Incharge of all matters relating to North Western Region.
27	Sh. V. R. Lenin	Chief General Manager/ Southern Region/Chennai	Overall Incharge of all matters relating to Southern Region.
28	Sh. Sharat Sudhakar Chandrayan	Chief General Manager/ Western Region/ Kolkata	Overall Incharge of all matters relating to Western Region.
29	Sh. Alok Badkul	Group General Manager (Commercial & Operations) / Western Region/ Mumbai	Incharge of Commercial & Operations Matters in Western Region
30	Sh. P R Parhi	Group General Manager (Commercial & Operations) / Northern Region	Incharge of Commercial & Operations Matters in Northern Region
31	Sh. R K Singh	Chief Manager, ICD-TKD	Incharge of all matters relating to ICD-TKD.

- CONCOR is a company managed by its Board of Directors, constituted under the companies ACT, consisting of Government of India nominees and independent Directors.
- The day-to-day activities of CONCOR are managed under the leadership of the Board of Directors assisted by the in-charge of the respective departments.

- Detailed execution of the job is being done under the leadership of the in-charge of the respective departments.

Various rules, regulations, instruction manuals and guidelines

Corporate policy decision of running the businesses of CONCOR is being taken, depending upon the changing scenario of the Business by the Board of Directors. The day to day activities to be carried out are being decided by the respective departments and are being executed in conformity with the corporate decision taken by CONCOR in the meeting of its Board of Directors.

Since CONCOR is formed under the Companies Act, accordingly company is working within the purview of regulations framed in this regard by way of Memorandum and Articles of Association.

Statement of the documents that are kept by CONCOR

Documents required to be kept under various statutes such as

- The Companies Act
- SEBI Act
- Listing Agreement
- any other statute

Documents relating to the business carried out by CONCOR.

Particulars of any arrangement that exists for consultation with the members of the public in relation to formulation of CONCOR's policies and implementation thereof

- CONCOR being a commercial organization for provision of logistics services, there is no formal committee or forum where representatives of the public can attend to formulate policies for ICD, DCT/CFS operations and transport of containers and/or implement such policies.
- CONCOR, however, collects customers' feedback by various modes of communication and carries on its business by satisfying various customers needs in the business interest of CONCOR.

Statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public or the minutes of such meeting are accessible for public

Board of Directors is constituted following the provisions of the Companies Act, 1956 consisting of Government of India nominees and independent directors.

While decision taken or minutes of the meeting of the Board of Directors are not accessible by the public, important decisions regarding the company and/or its management are being communicated to the statutory authorities as also to the public as required under the law from time to time. However company is publishing the Annual Report of the company for its functioning and this can be viewed in company website "concorindia.com"

Directory of Officers of CONCOR

Information regarding officers of CONCOR can be viewed on company website as under:

[Directory of Officers of CONCOR](#)

Statement On Monthly Remuneration Received By Each of Officers & Employees Including System of Compensation As Provided In Its Regulations

The remuneration of the Employees of the Company is governed by the guidelines of the Department of Public Enterprises, Government of India and evolved by the company duly approved by its BOD. The pay scales of Employees are on Industrial DA pattern.

Pay scales of Executives (Effective from 01.01.2017) Grade Code	Representative Designation	Pay Scale (in Rs.)	No. of Employees as on 01.04.2018
ScA (CMD)	Chairman & Managing Director	200000-370000	1
ScA (Dir.)	Director	180000-340000	3
E9	Executive Director	150000-300000	6
E8	Group General Manager	120000-280000	37
E7	Sr. General Manager	100000-260000	25
E6	General Manager	90000-240000	15
E5	Dy. General Manager	80000-220000	25
E4	Sr. Manager	70000-200000	44
E3	Manager	60000-180000	35

E-2	Dy. Manager	50000-160000	41
E-1	Asst. Manager / Management Trainee	50000-160000	103
S3	Additional Officer	48000-159000	84
S2	Jr. Officer	44000-153000	50
S1	Asst. Officer	40000-136000	95
Pay scales of Workmen (Effective from 01.01.2017) Grade Code	Representative Designation	Pay Scale (in Rs.)	No. of Employees as on 01.04.2018
N-7	Sr. Exec. / Sr. Tech. Exec. / Sr. Secretary	39000-132000	233
N-6	Exec. / Tech. Exec. / Secretary	38000-123000	171
N-5	Jr. Exec. / Jr. Tech. Exec. / Jr. Secretary	35500-121500	84
N-4	Asst. Exec. /Asst. Tech. Exec./ Steno -II	32500-113000	188
N-3	Sr. Assistant / Steno Grade - I	31000-107500	188
N-2	Assistant	27000-100000	40
N-1	Jr. Assistant	26000-94000	5

The Annual Increment is 3% of Basic Pay and the same will be rounded off to the next multiple of rupees ten.

Employee Benefits

In addition to the above following allowances, reimbursements, perks, advances, incentives, leave as per rule, group insurance, retirement benefits, provident fund and other statutory and non-statutory benefits are also admissible as per Company Rules.

Professional Updation Allowance

Hard and Soft Furnishing Allowance

Transport Allowance

Children Education Allowance or Tuition Fee Reimbursement

Lunch Subsidy

Entertainment Allowance / Recreation Allowance

Electricity Allowance
Higher Qualification Allowance
Medical Expenses Reimbursement
Leave Travel Concession (LTC)
Residential Accommodation / Company Lease
Marriage Gift
House Building Advance
Vehicle Advance
Computer Advance
Multipurpose Advance
Performance Related Pay (PRP)

CONCOR Housing Colony

To provide convenient accommodation to the employees especially those working in remote areas, CONCOR has developed Housing Colonies at various parts of the country. The main locations where housing colonies are developed include New Delhi, Dadri, Mumbai, Chennai, Bangaluru, and Kolkata.

Budget for the year 2018 - 2019

Capital Expenditure Plan for 2018-19

Company is projecting the capex plan based on the business strategy and market requirement. For Financial Year 2018- 19 company has projected Rs.750.00 crore towards capex plan.

Revenue Target for Financial Year 2018-19 is as under:

Particulars	Amount(Rs. In Crores)
Gross Income	8217.35
Gross Profit	2238.99

Details in respect of the information available to or held by it reduced in electronic form. The following information can be easily accessed on CONCOR's website

<http://www.concorindia.com>

List of Board of Directors Annual Report including Balance Sheet Press Releases
Container track and trace both EXIM and DOM Careers Tenders/Auction customer
facilities and services towards

EXIM

Dom

Terminal Network

Claim Procedure

Sailing/Port Schedule

Custom/EXIM policy procedure

Hazardous commodities

Company Directory

Vigilance complaints

Feedback Form

Name, designation and other particulars of the Public Information officers

Information can be easily accessed on CONCOR's website under:

[Name of Appellate Authority/ Central Public Information Officer/ Assistant Public Information Officer of Container Corporation of India Ltd. with subordinate Units/Branches](#)

[Procedure for receiving of Applications and Fee from General Public under Right to Information Act – 2005.](#)

Container Corporation of India Limited Application form for seeking information under RTI Act, 2005

The Public Information Officer or the Asst Public Information Officer Container Corporation of India Limited.....

1. Full Name of the Applicant (In capital letters)
2. Father's/Husband's Name (In capital letters)
3. Complete Address(In capital letters)
4. Telephone No.

Office

Residence

Mobile, if any

5. Whether belong to BPL category
(if yes, please attach a copy of Yes No the BPL/Antyodaya ration card to claim waiver of the application fee)
6. Details of Application fee:
7. Cash Receipt/DD/Date Name of the issuing Bank/Authority Amount Bankers cheque No.
8. Particulars of Information required:(Please enclose separate sheet, if required)

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DECLARATION

I State that I am a citizen of India.

Place:

Date:

Signature of Applicant

Contents for First Appellate Authority: An appeal to the First Appellate Authority shall contain the following information, namely:

- I. Name and address of the appellant;
- II. Name and address of the Public Information Officer against the decision of whom the appeal preferred;
- III. Particulars of the order including number, if any, against which the appeal is preferred;
- IV. Brief facts leading to the appeal;
- V. if the appeal is preferred against deemed refusal, the particulars of the application, including number and date and name and address of the Public Information Officer to whom the application was made;
- VI. Prayer or relief sought;
- VII. Grounds for the prayer or relief;
- VIII. Verification by the appellant; and

IX. Any other information, which the Corporation may deem necessary for deciding the appeal.

Documents to accompany appeal - Every appeal made to the First Appellate Authority shall be accompanied with the Self-attested copies of the Orders or documents and copy of application against which the appeal is being preferred.